



For School Year 20\_\_/20\_\_

SAN JUAN UNIFIED SCHOOL DISTRICT

**INTRADISTRICT TRANSFER APPLICATION**

Students requesting permission to attend a school *outside the boundaries of their residence school within the San Juan Unified School District* must submit an application for intradistrict transfer. Applications may be submitted at any school site or at San Juan Central located at 3700 Garfield Avenue, Carmichael, CA 95608.

**FAMILIES MAY SUBMIT ONLY ONE INTRADISTRICT TRANSFER REQUEST PER STUDENT ANNUALLY.**

Date Submitted: \_\_\_\_\_ Confirmed by: \_\_\_\_\_ (Initial) Student # \_\_\_\_\_

Student's Name \_\_\_\_\_ DOB: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

School currently attending: \_\_\_\_\_ Current Grade: \_\_\_\_\_

School of residence: \_\_\_\_\_

School requested: \_\_\_\_\_ Requested Grade: \_\_\_\_\_

Reason(s) for transfer: \_\_\_\_\_ Childcare \_\_\_\_\_ Medical \_\_\_\_\_ Court Order \_\_\_\_\_ Other

Explain \_\_\_\_\_

- Due to overcrowding in the requested school, intradistrict transfer students may be returned to their school of residence.
- **Special Education:** Please check one:  SDC  RESOURCE  
*Special Education students must be reviewed by the Special Education Department before transfer can be approved.*
- **Participation in Sports:** If the pupil participates in any athletic program governed by the California Interscholastic Foundation (CIF), he/she may not be eligible to participate at the new school. Parent/Guardian should check CIF rules regarding eligibility before submitting this application.

Parent/Guardian must designate in writing on school site emergency card an adult to pick up pupil under special circumstance: i.e. accident, illness, suspension, and adjusted day schedule.

I understand and agree that the approval of this application may be revoked at any time, if the pupil fails to comply with the district policies regarding **pupil behavior and attendance**. I understand and agree that under the provisions of this agreement, I am responsible for the student's transportation to and from school.

***The San Juan Unified School District does not discriminate based on age, sex, race, color, religion, national origin, ethnic group, marital or parental status, physical or mental disability, medical condition, or any other unlawful consideration.***

Parent's Name \_\_\_\_\_ Parent's Signature \_\_\_\_\_  
Print

Director's Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_ Granted  
\_\_\_\_ Denied

Comments: \_\_\_\_\_